

DODGE COUNTY HUMAN SERVICES & HEALTH BOARD MINUTES

The Dodge County Human Services & Health Board met on Wednesday, February 7, 2018, in Conference Room #G46 of the Henry Dodge Office Building.

The meeting was called to order at 6:00 p.m. by Mary Bobholz

ROLL CALL: PRESENT: Mary Bobholz, Lois Augustson, Becky Glewen, David Godshall, Stephanie Justmann, Jennifer Keyes, Mark Roesch, and Kira Sheahan-Malloy.

NOT PRESENT. Jeremy Bartsch

ALSO PRESENT: STAFF: Jim Mielke - County Administrator, Becky Bell – Director, Monica Hooper- Division Manager, Jody Langfeldt-Supervisor,- Public Health, Alyssa Schultz-Division Manager, Abby Sauer – Public Health

OTHERS: None

Certification of Public Notice: Kris Keith certified public notice.

Consideration to Deviate from the Agenda if Needed:

A motion was made by David Godshall to approve deviation from the agenda if needed. The motion was seconded by Mark Roesch. Motion carried.

Approval of Minutes of the December 6, 2017 meeting:

A motion was made by Becky Glewen to approve the minutes of the December 6, 2017 meeting. The motion was seconded by Stephanie Justmann. Motion carried.

Public Forum:

Board Action:

- A. Consider, discuss and take action on the County funding cuts regarding nonprofit groups.

Director Becky Bell indicated that in light of the 2017 Attorney General's opinion and after review with Corporate Counsel regarding potential impacts to Dodge County a determination was **made** that Big Brothers/Big Sisters does not meet the criteria for funding by the county. As a result **of** the determination, **the** Human Services & Health Board needs to decide on what to do with the \$5,000 previously allocated to Big Brothers/ Big Sisters in 2018. The board discussed and decided to split the \$5,000 evenly between Church Health Services and the Watertown Cares Clinic.

Motion by David Godshall **to** split the \$5,000 between Church Health Services and Watertown Care Clinic. The motion was seconded by Jennifer Keyes. Motion carried with Becky Glewen abstaining.

- B. Consider, discuss and take action on Human Services and Health Department 2017 Dodge County Budget Amendment Resolution

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Division Manager Monica Hooper stated that the CCS program had excess revenue at the end of 2017. The recommendation is **to** reallocate the money to CCS contracted, nutrition, computer equipment and allowance for doubtful accounts. Motion by Stephanie Justmann to approve the reallocations as recommended. The motion was seconded by Kira Sheahan-Malloy. Motion carried

- C. Consider, discuss and take action on Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Human Services and Health Department Resolution

Division Manager Monica Hooper reported that in December 2017 Human Services received a \$5,000 donation from the Maas Brothers. As the donation was received late in the year the request is to carryover the \$5,000 into 2018.

Motion by Becky Glewen to approve the recommended carryover of the \$5,000 donation into 2018. The motion was seconded by Stephanie Justmann. Motion carried.

- D. Consider, discuss and take action on Authorize the Purchase of Additional Professional Services for Netsmart Software and Approve Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Human Services and Health Department Resolution

Director Becky Bell led the discussion of requesting the board to approve purchasing extra support from the Joxel Group. Ms. Bell stated that Joxel is a subcontractor of Netsmart and has the capacity to work one on one to assist counties with implementing NetSmart products. In response to a question regarding funding of the \$134,200 proposal, Administrator Mielke noted at there **have** been multiple discussions between Netsmart and Dodge County, including corporation counsel. It is the opinion of NetSmart representatives that they have provided Dodge County with what was promised per the contract and therefore they do not believe Dodge County is owed a credit or refund.

Division Manager Monica Hooper stated that the fiscal team has tried to solve as many problems as they could without additional assistance, but now are at a standstill. Monica believes that Joxel can provide not only the help to fix the problems but to provide training and guidance on the software to maximize billing and revenues. Members of the Human Service Board noted they want to make sure that Corporate Counsel is reviewing the Joxel contract to protect the interests of the county.

Motion by Becky Glewen to recommend to the Dodge County Board of Supervisors the purchase of additional professional services through the Joxel Group based upon a fee of \$134,200. The motion was seconded by Lois Agustson. Motion carried with Kira Sheahan Malloy abstaining.

Director's Report:

- A. Update: NetSmart Status/Next Steps

Updates were discussed in Board Action section D.

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B. Medicaid Reimbursement Rates

Becky Bell informed the Board that Forward Health has increased their rates and in turn Human Services will be adjusting rates in accordance with the memo.

C. Opioid Treatment Center Grant Update

Becky Bell discussed the article in the Daily Citizen about Dodge County receiving the Opioid grant. The grant will run in two sections, first being a contractual period from January 2018 to April 2018 with the potential of \$222,222 of startup money and the second period will run from May of 2018 to April 2019. Becky reminded the Board this grant is a joint effort with Fond du Lac County.

D. Strategic Prevention Framework Rx Grant Update

Becky Bell and Jody Langfeldt discussed that Dodge County will be awarded funds from the Northeastern Wisconsin Area Health Education Center after their agency was awarded grant funds from the State of Wisconsin. These grant funds are to be utilized for the purpose of Opioid Addiction Prevention. Funding can be utilized for provider education, media awareness and developing a coalition. Ms. Bell also mentioned there is possibility of additional funding for three years. Human Services is looking at the possibility of having additional staff on a contractual basis to meet the goals of the grant.

Division Reports:

The Board members reviewed and discussed the following informational items:

A. Clinical & Family Services Division:

1. Program Statistics:
 - a. Out of Home Costs
 - b. November/December Report from Northwest Connections on after-hours crisis activity

B. Community Support Services Division:

1. Program Statistics
2. Aging and Disability Resource Center Information:
 - a. Dining Center Comments for November/December
3. Public Health Information:
 - a. Outreach 2017
 - b. Wisconsin Well Women Program
 - c. Disease Incident Counts

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C. Fiscal & Support Services Division:

1. Review of November/December 2017 expenditures & revenues

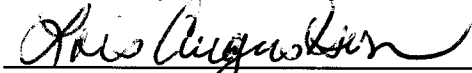
Division manager Monica Hooper reported that Fiscal Year 2017 will be closing. At this time preliminary estimates indicate a return to the General Fund of approximately \$2 million. Further updates will be provided in March.

2. Discuss Johnson Block Audit Finding Review

Monica Hooper **noted** the auditors from **Johnson Block were on site** in January for a preliminary meeting. Monica is optimistic to not have repeat findings for the **2017** audit. Monica has had discussions with Johnson Block auditors and believes the department is going in the right direction.

Next Meeting Date: March 7, 2018 @ 6:00 p.m.

A motion was made by David Godshall to adjourn the February meeting. The motion was seconded by Jennifer Keyes. Motion carried. The meeting was adjourned at 7:15


Lois Augustson, **Secretary**


Mary Bobholz, **Chairperson**


Kris Keith, **Recording Secretary**

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DISCLAIMER: THE ABOVE MINUTES MAY BE APPROVED, AMENDED OR CORRECTED AT THE NEXT COMMITTEE MEETING